



COMMUNITY DEVELOPMENT PARTNERSHIPS MANAGER

Help Build the Ecosystem That Makes Permanently Affordable Homeownership Possible

Homestead Community Land Trust is seeking a strategic, relationship-centered professional to help build and strengthen the ecosystem of partnerships, technical assistance, community engagement, and collaborative initiatives that make permanently affordable homeownership and community-rooted development possible.

This role supports both place-based community development partnerships and regional technical assistance efforts with mission-driven organizations working to advance equitable development, anti-displacement strategies, and long-term community stewardship.

The position plays a key role in coordinating collaborative initiatives connected to communities including Hilltop, Skyway, Rainier Beach, and other communities experiencing displacement pressure and barriers to long-term housing stability. The role also supports technical assistance and capacity-building partnerships with organizations such as SCIDpda, Olympic Housing Trust, and other community-rooted partners across the region.

The ideal candidate is organized, collaborative, thoughtful, and highly skilled at building trust and moving complex work forward across diverse groups and perspectives. Successful candidates will bring strong communication skills, sound judgment, and experience supporting complex community-based initiatives in a professional and relationship-centered manner.

KEY RESPONSIBILITIES

- Coordinate and strengthen strategic partnerships connected to collaborative development initiatives in Skyway, Rainier Beach, Central District, Hilltop (Tacoma) and other priority communities.
- Coordinate technical assistance partnerships with community-based organizations, nonprofit housing providers, and mission-driven development partners.
- Support partner organizations with project coordination, development process navigation, organizational capacity building, and collaborative problem-solving.
- Help develop scopes of work, partnership agreements, workplans, timelines, and reporting systems supporting effective technical assistance delivery.
- Coordinate internally with Homestead staff across stewardship, development, communications, homeownership, and operations functions to support partner success.
- Support regional capacity-building efforts connected to permanently affordable homeownership, equitable development, anti-displacement strategies, and community-rooted development models.
- Coordinate and support community education events and programs, peer learning, leadership development, and stakeholder engagement activities that increase understanding of permanently affordable homeownership and the community land trust model.

- Create and maintain organized, transparent, and relationship-centered coordination systems that strengthen trust, communication, accountability, and long-term partnership effectiveness.
- Serve as a lead project manager supporting collaborative efforts to secure public, philanthropic, institutional, and regional resources for permanently affordable homeownership and community-rooted development initiatives.
- Coordinate stakeholder engagement, communications, follow-through, and relationship management related to major funding, partnership, and collaborative development opportunities.
- Lead creation of briefing materials, presentations, partner communications, stakeholder outreach materials, and resource development support materials connected to major initiatives and investment opportunities.
- Track funding-related action items, commitments, timelines, and next steps across collaborative initiatives and help ensure consistent follow-through and organizational alignment.
- Increase strategic engagement with public agencies, funders, institutional partners, and regional stakeholders to advance policies, investments, and systems that expand permanently affordable homeownership opportunities.
- Document and synthesize lessons learned, partnership models, tools, and emerging best practices to support replication, shared learning, and long-term regional capacity-building efforts.

QUALIFICATIONS

Required Qualifications

- Minimum 5 years of progressively responsible experience in affordable housing, community development, coalition leadership, nonprofit partnerships, public engagement, advocacy coordination, or related fields.
- Demonstrated experience coordinating complex, multi-stakeholder initiatives involving community organizations, institutional partners, and public agencies.
- Experience supporting technical assistance, collaborative development, and organizational capacity-building, or community-rooted partnership initiatives.
- Strong facilitation, relationship management, and strategic communication skills.
- Demonstrated ability to exercise independent judgment and professionalism in sensitive or evolving situations.
- Strong organizational systems skills, including experience with project tracking tools, CRM systems, shared documentation systems, and collaborative workflows.
- Deep commitment to housing justice, anti-displacement work, and respectful partnership with community-rooted organizations.
- Familiarity with affordable housing development processes, stewardship systems, land use, or public funding environments.
- Ability to work effectively with people from diverse racial, cultural, socioeconomic, and professional backgrounds.

Preferred Qualifications

- Experience working with community land trusts, community development entities, permanently affordable homeownership programs, or equitable development initiatives.

- Lived experience connected to housing instability, displacement, community-rooted organizing, or historically marginalized communities is valued.

Other Requirements

- Valid Washington State Driver's License and ability to travel locally for meetings, community events, and site visits.
- Occasional evening or weekend work may be required.

COMPENSATION & BENEFITS

- Salary: \$95,000 annually
- Medical, dental, and vision insurance
- 403(b) retirement plan with employer match
- Paid vacation, holidays, sick leave, and personal leave
- ORCA transit pass
- Mileage and parking reimbursement
- Professional development support

TO APPLY

Please submit:

- Resume
- Cover letter describing your relevant experience and interest in the role
- Three professional references

Applications should be submitted to: jobs@homesteadclt.org

Homestead Community Land Trust is an equal opportunity employer committed to building a diverse and inclusive workplace. We strongly encourage applications from candidates with lived and professional experience connected to the communities most impacted by housing instability and displacement.

We value candidates whose professional and lived experiences bring insight into the realities facing communities impacted by displacement, housing instability, and barriers to homeownership.